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## **Gelco Expense Management Services Overview**

At Gelco, we're obsessed with simplifying and streamlining the expense management process. We're passionate about helping our clients lead the change to an efficient, cost-effective process that lets them focus on what matters most.

### **"Touchless" Simplicity**

We offer an on demand solution for global expense management with a comprehensive set of payment, compliance, and analytic services that efficiently manage every aspect of the expense cycle for organizations of all sizes. The result is a highly configurable, easy-to-implement, scalable and secure solution that gives you a virtually "touchless" process. We deliver a superior solution that reduces administrative costs, increases speed and accuracy, and streamlines the complete expense payment process.

### **Flexibility**

A vital part of creating a truly "touchless" process is making sure that our system works well with yours. Our scalable and secure platform enables every client to configure a complete solution to meet their specific needs and objectives. We do this consistently and reliably for thousands of clients and hundreds of thousands of simultaneous users around the world every day.

### **Global Reach**

With implementations in over 50 countries, we're adept at accommodating cultural differences and providing consistent policy compliance while supporting 18 native languages, diverse regulatory environments, and 120 different currencies. We provide a single platform that allows you to standardize expense management globally. Gelco is the solution of choice for those doing business internationally.

### **Comprehensive Solution**

We're also the only company that gives clients the ability to outsource the entire expense management process, including payments, receipt and auditing services, corporate card integration, global capabilities, reporting and analytics, and round the clock customer service.

### **ExpenseLink:**

The fastest and easiest method of processing expenses available today, ExpenseLink forms the foundation of any integrated expense process. ExpenseLink provides a full-service hub that accepts data from any number of client-chosen solutions (Card, HRIS, GL, CRM, OBT/TMC), bringing together all of your data sources in one place to provide you with a focused, indisputable source of expense data. With on demand global access and 24X7 reliability, ExpenseLink improves the accuracy and speed of the filing process while giving you the controls and efficiency to manage spending effectively.

### **CardLink - Corporate Card Integration:**

With Gelco's CardLink capabilities, expense transactions are automatically downloaded into ExpenseLink and applied to an expense report and auto-categorized. Our state-of-the-art card program integration helps companies drive card spend, implement tighter controls, eliminate data entry errors, save costs, and create a better user experience for employees.



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### **Gelco Payment Services:**

Gelco offers the only completely integrated worldwide expense payment service. Gelco manages the complexity of reimbursing your travelers and paying your corporate cards everywhere in the world in the currency of your choice. Our process eliminates the need to initiate payments with multiple systems and makes the process of tracking and reconciling expense payments a snap.

### **Controls and Compliance**

Gelco incorporates your company's business policies into the system to help manage compliance automatically. The system tells travelers when they are out of compliance and calls out exceptions for approvers to review. The entire process is SAS70 Type II certified to ensure regulatory compliance.

### **Gelco Receipt Management Services:**

With the most comprehensive array of options available, Gelco implements the receipt management strategy that's just right for you. Filers can fax receipts for attachment to an expense report online, or keep the process "touchless" by simply sending them to us for imaging. We verify receipts for authenticity and provide documentation and data files for VAT reclamation. Whatever process you prefer, Gelco can deliver the ideal balance of process efficiency, document management, internal controls, and regulatory compliance.

### **Gelco Audit Services:**

With Gelco Audit Services, trained professional auditors can skillfully audit your organization's expense reports and documentation, providing complete visibility to compliance failures and documentation of failure resolution. This unbiased third party audit can help you virtually eliminate fraud and abuse from your expense process.

### **Gelco Reporting and Analysis:**

Designed to serve as your expense subledger of record, ExpenseLink brings together data from all of your data sources to provide a single source of indisputable data. Gelco will help you turn aggregated expense and travel data into insights to support informed decision-making. We offer our clients rich information, best practice advice, and industry-leading expertise.

### **Why Gelco?**

Simply put, we are committed to your success. We offer a level of service and support unique to the industry. With decades of experience and thousands of clients worldwide, we continue to approach each client relationship as if it were our first. We ensure speedy and successful implementation, and once everything is in place, our proactive relationship management team will provide guidance to support continual process improvement. We are driven to help you keep everyone in your organization focused on what matters most: your core business.

How do we stay focused? We do expense management and nothing else. It's what enabled Gelco to pioneer the on demand approach to expense management and what enables us to act as a true partner—committed to our clients' success.

With a 97% client retention rate, over 30% yearly growth, and more than 650,000 end users leveraging our on demand service platform, our consistent and reliable service continues to make champions of the people who choose us.

**For more information, please visit [www.gelco.com](http://www.gelco.com)**